

Report from Provider Services Management Board

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Board Meeting

1 September 2009

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Purpose of Paper	
This report provides a brief summary of the key issues impacting on the PCT's directly provided services over the last month.	
Key Messages	
<ul style="list-style-type: none"> • Finance and performance broadly in line with projections but further work is required on recurrent savings as part of efficiency programme • Patient experience measures being developed as core elements of performance systems. • Response to capacity issues in context of flu pandemic being managed • Progress in line with requirements re Transforming Community Services guidance. • Board Assurance Framework is presented for NHS Sheffield Board 	
Strategic/Performance implications including links to Achieving Balanced Health	
<ul style="list-style-type: none"> • Ensuring robust and sustainable provider services, and building on capacity in primary / community services, are core elements in support of the strategic direction of AHP. 	
Resource Implications (including Revenue, Capital, Staffing etc.)	
<ul style="list-style-type: none"> • Resource implications of service development proposals are included financial planning for 2009/10. 	
Links to Targets eg Business Plan, UoR, WCC, SfbH, NHSLA, IG Toolkit, and BAF	
<ul style="list-style-type: none"> • See above 	

Associated Risks to the PCT
<ul style="list-style-type: none"> • Ensuring appropriate capacity in primary / community services remains a key factor in management and delivery of secondary care contracts. • It will be important to ensure continuity of service provision during any transition process in respect of the future of NHS Sheffield's directly provided services. • Ensuring sustainability of key business delivery is part of planning and management processes; this is of increased significance during response to current flu pandemic
Consultation Requirements
<ul style="list-style-type: none"> • Implementing national guidance on the future of directly provided services requires full consultation and engagement with staff. A series of consultation has recently been completed (800 plus staff, and all staff-side organisations, involved)
Equality/Diversity Impact
<ul style="list-style-type: none"> • No new requirements
Recommendations
<ul style="list-style-type: none"> • The Board is asked to note the report, including the attached Board Assurance Framework for Provider Services

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1. Introduction

This report provides an update on Provider Services issues over the last two months. There was no Provider Services Management Board meeting in August 2009. Some issues referred to were covered at the provider Board meeting in July 2009.

2. Finance and Performance

Financial performance at month 4 (July 2009) is in line with overall plan, projecting a small end of year surplus. However, the plan remains dependent on delivery of a challenging efficiency programme. Achievement of this plan continues to be underpinned by non-recurrent savings and non-commitment of reserves. Urgent action is being pursued, as part of a newly established internal QIPP programme, to ensure that the required higher level of recurrent savings is achieved.

Operational performance across services is broadly in line with plans at month 4.

Further detailed work is in hand, jointly with commissioning staff, to ensure new investment in community intermediate care services, pending the outcome of the current tendering exercise, is delivering against target.

Patient Experience

Patient experience is a standing agenda item for the Risk and Governance Groups for each of the Business Units in Provider Services, and information for all services is now included in the monthly performance report to Provider Services Board. At the July meeting specific focus was given to work undertaken in the Primary Addiction Service Sheffield (PCASS) and the Surestart services run by provider services.

Pandemic Flu

Provider Services has been able to respond effectively to demands in respect of the current flu pandemic, particularly in terms of community staffing capacity in, for example, GP Collaborative and district/school nursing services. Formal plans are in place to ensure business continuity and to escalate capacity as required.

Transforming Community Services

Progress against plans for business readiness are progressing to timescale. A full report on quarter 1 performance was received at the July Provider Services Board meeting., and subsequently formed the basis for the required update submission to NHS Yorkshire and Humber which was received positively.

The series of staff consultation meetings was complete in late July. A letter summarising the outcomes of this, together with broader consultation with stakeholders and partners, has now been sent to all staff. Subject to any further feedback, this will form the basis of the recommendation on future form to be made to NHS Sheffield Board by the end of September 2009.

Risk and Board Assurance

A detailed paper was presented to the July Board and agreement was reached on monthly risk management reports, underpinned by quarterly updates on the Board Assurance Framework (BAF) for provider services. A copy of the Board Assurance Framework is attached.

The risks identified have been subject to regular review and, to date, no specific gaps in control or assurance have been identified. However this remains under constant review and a further review of the BAF is due at the September Board meeting.

At the July meeting, a detailed report was received on the position of Provider Services in respect of the review of the Healthcare Commission's investigation into Mid-Staffordshire NHS Foundation Trust. This was a follow up to an initial report received in April. The report identified the range of mechanisms in place that give appropriate assurances (in line with the overall BAF above) but also identified a range of areas where work is ongoing, as part of the establishment of robust independent governance arrangements for Provider Services, to ensure reporting and feedback loops to staff are embedded.

Recommendation

The Board is asked to note the above report and, specifically, to receive the Board Assurance Framework for Provider Services

Paper prepared by: Simon Gilby, Managing Director Provider Services

On behalf of: Jan Sobieraj, Chief Executive

24 August 2009